



Academic Exchange to Department of Psychology, University of Southern California
Application Form for 2024-25 Spring Semester

Application deadline: 16 September 2024 (Monday)

First Name: _____ Last Name: _____

Student ID: _____ Gender: _____

Email Address: _____ Phone Number: _____

Nationality: _____ Passport type: _____

Academic Career: B.S.Sc. in Psychology Year of Attendance: _____

Expected Graduation Date (MM/YYYY): _____ / _____

Public Examination Results:

Examination (e.g. DSE)	Year	Results

English Language Proficiency:

Test	Date of Test (DD/MM/YYYY)	Overall Score
TOEFL		
IELTS		
Others (Please specify):		

CUHK Results:

Total No. of Units Completed: _____ Total No. of Units Remaining: _____

Cumulative Major GPA: _____

Did you get any demerits at CUHK? ☐ Yes ☐ No

If yes, please specify: _____

Honors and Awards: _____

Extracurricular Activities: _____



Have you participated in any exchange program organized by CUHK? ☐ Yes ☐ No

If yes, please indicate:

Name of Program: _____

Location: _____ Length of stay: _____

A face-to-face selection interview will be arranged on **20 September 2024, Friday**

Please ☒ to advise your availability:

- ☐ I am available on the whole day of 20 Sep 2024 for the selection interview.
- ☐ I am available on 20 Sep 2024 for the selection interview EXCEPT for the following time slots:
Please specify (e.g. 2-4 pm): _____
- ☐ I am NOT available on 20 Sep 2024 for selection interview.

Application Instructions:

Complete the application form and email to rylma@cuhk.edu.hk with the supporting documentation listed below:

- ☐ A 1 to 2-page current resume or CV
- ☐ A scan of your official transcript
- ☐ A 1 to 2-page statement about why you wish to take part in this exchange program and how you feel you will benefit from it. Include specific personal or academic experiences that have influenced your decision to study abroad.
- ☐ One letter of recommendation
- ☐ Official confirmation of your TOEFL or IELTS score

Selected applicants will also need to provide a scan of one passport photo and your passport (just the page with your photo and ID details).

Declaration (*please tick the box*)

- ☐ I have read and understood the attached Points to Note for the USC Exchange.
- ☐ By submitting this application form, I accept and agree to abide by the declaration statements attached.

Signature: _____

Date: _____



Points to Note for the USC Exchange

1. The period of exchange shall be one academic term or one academic year. In the case of USC, Fall semester is from late August to mid-December and Spring semester is from January to mid-May.
2. English Language Requirement to Study at USC: To study at USC Dornsife, students must have a TOEFL iBT score of 90 with no less than 20 on each section OR an IELTS score of 6.5 with no less than 6 on each band score (see <https://dornsife.usc.edu/overseas-studies/incoming-exchange/>).
3. Students may only register for USC courses in Dornsife College during their first semester, and may take up to eight units of courses outside of Dornsife College during their second semester. At USC, space in courses in the School of Cinematic Arts and the Marshall School of Business are particularly limited. It is understood that quota limitation, normal timetabling and scheduling constraints apply to all students. USC's online course catalog can be found at: <http://web-app.usc.edu/soc/>.
4. Students will pay normal tuition and fees to the CUHK in accordance with the policies of that institution. Neither institution will make charges upon the other or upon the exchange students for tuition or application fees.
5. USC will do their best to assist exchange students in finding accommodation on or near the campus.
6. Exchange students will be responsible for personal health and hospitalization insurance coverage. Any medical expense that exceeds the coverage provided by such insurance shall be borne by the exchange student and his/her family. Both institutions will offer basic outpatient health care to all exchange students as can be provided by and at their respective health service units.
7. Exchange students are responsible for arranging and covering the costs of their own international and domestic travel, as well as expenses related to housing, meals, study materials, local transportation, personal expenses, passport and visa applications, and all other general living expenses.
8. If students withdraw from the exchange program after committing to it, there is a possibility that they may lose the opportunity to participate in the same program in the future.

Declaration Statements

By submitting the application form, I (the applicant) accept and agree to abide by the declaration statements below.

1. I declare that the information given in support of the application is accurate and complete. I understand that any misrepresentation will result in disqualification of my application for admission and subsequent participation in the exchange program.
2. I understand that CUHK full-time students are only allowed to go on exchange for a maximum of one academic year (i.e. two regular terms plus one u-wide summer exchange).
3. I understand that if I receive exchange offers from the Department, OAL and College in the first placement round, I can only accept one offer, regardless of the exchange period.
4. I understand that I should consult and discuss the study plan with the Department.
5. I understand that I should inform the Department timely if any information given in support of the application should be updated.
6. I understand that if I change my major discipline before going on exchange while the exchange offer is designated for specific majors, I have to inform the Department immediately and understand that the change of major may result in cancellation of the offer. I agree to accept any arrangement decided by OAL/Department concerned.
7. I authorize the Department of Psychology to collect and verify my GPA with the Registration and Examinations Section/Graduate School and make use of my GPA for application purposes of exchange program(s).
8. I understand it is my responsibility to pay attention to all information and updates about the application exercise and those related to my application.
9. I understand that if I am undertaking a new undergraduate curriculum at CUHK, I must enroll in a minimum of 9 units and obtain passing grades in at least 6 units of courses per term (or equivalent, except summer term) while on exchange. If I am undertaking an old undergraduate curriculum at CUHK, I must enroll in a minimum of 12 units and obtain passing grades in at least 9 units of courses per term (or equivalent, except summer term) while on exchange. I understand that failure to comply with the aforementioned requirements may cause complications to my graduation and/or 100% repayment of financial support under the CUHK Student Exchange Financial Aid and Scholarship Scheme (FASS). I have also read through the General Regulations Governing Full-time Undergraduate Studies in the most up-to-date CUHK Undergraduate Student Handbook.
10. I understand that if I receive and accept an exchange offer, I must maintain my good academic and disciplinary standing at CUHK before departure for the exchange and any decline in the standing will disqualify me from participating in CUHK student exchange programs and also will result in cancellation of my exchange offer.
11. I understand that once I accepted the exchange offer in the first placement round, request for changing the offer or joining the second placement round will not be considered.
12. I must inform and seek approval from my parents/guardians about my participation in the student exchange program(s).
13. I understand that, upon my acceptance of the exchange offer, the data will become part of my student record and may be used for all purposes relating to my study in accordance with the procedures of CUHK.
14. I understand that I should inform the Department of any misconduct/infringement of the University/College regulations charged me by CUHK, including demerit. Failure to report the information will result in disqualification of my application for admission and cancellation of my exchange offer(s)/nomination(s).
15. I understand that I should settle the tuition payment and other exchange related fees (if any) according to the schedule set by the University or prior to my departure to the host institution.
16. I understand that I am obligated to undertake a maximum of 20 hours voluntary work during my exchange period for CUHK and/or after my period of exchange for OAL.
17. I understand that I must write to inform the Department via email as early as possible if I decide to withdraw my application. Penalty will be imposed if I withdraw my application after the deadline for finalizing choice of programs.
18. I understand that it is my responsibility to follow up the progress of my submitted application and respond according to the application timeline. I must check my CUHK email account frequently for the important messages from the Department, and I must ensure my CUHK email account functions properly that I can receive emails from the Department timely and completely. I should also review the messages in my junk e-mail folder.
19. I understand that I must input my TOEFL/IELTS score data (if any) in the application form accurately and provide the relevant score report(s). I understand that any missing or incorrect information will definitely affect my eligibility for exchange programs. In that case, my relevant program choices will in the process of placement allocation be skipped/ignored automatically, without any notification.